

DAVIESS COUNTY REQUEST FOR ADDRESS ASSIGNMENT

Due to the implementation of the Enhanced 911 telephone service in Daviess County, all occupied buildings are required to have a street address assigned. Builders of new homes may be required to provide this information to utility companies before any service can be installed. In order to issue an address for a new home, please provide the information as requested below. Once completed, return this form to the Mapping Department at the Daviess County Courthouse at any time prior to making arrangements for utility service. In order to process your request for address assignment, all applicable information must be completed. If you have additional questions contact the Mapping Department at the Daviess County Courthouse at (812) 254-8644.

If the property is owned in partnership or by a corporation, then a partner or corporate officer may sign as Owner.

Name: \_\_\_\_\_ Firm: \_\_\_\_\_  
(check one) (company name if applicable)  
( ) Property Owner ( ) Partner ( ) Corporate Officer

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Property Location: \_\_\_\_\_ Property Zip Code: \_\_\_\_\_

Request For: New Address \_\_\_\_\_ Add Address: \_\_\_\_\_ Change Address \_\_\_\_\_ Add Suites \_\_\_\_\_ Change Suites \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_ Township/Town of property: \_\_\_\_\_

Subdivision name: \_\_\_\_\_ Lot #: \_\_\_\_\_

Type of Building:  
\_\_\_ Single Family \_\_\_ Condominium \_\_\_ Restaurant \_\_\_ Office/Bank \_\_\_ Recreational  
\_\_\_ Duplex \_\_\_ Apartment \_\_\_ Retail/Store \_\_\_ Medical Building \_\_\_ Commercial  
\_\_\_ Townhouse \_\_\_ Hotel/Motel \_\_\_ Church/Assembly \_\_\_ Educational \_\_\_ Industrial

What is the name of the county, state, or private road that your driveway will access? \_\_\_\_\_

What side of the road are you on? \_\_\_ North \_\_\_ South \_\_\_ East \_\_\_ West

**REMINDER:** Did you get your septic permit and culvert permit? Did you contact Bryan Sergesketter at the Building Commissioner's Office, 2100 Memorial Ave., Washington IN, for your building permit. Telephone number is 812-254-8208. As of January 1, 2014 you are required to apply for a building permit for any construction done in Daviess County.

In the space below, provide a drawing of the building lot showing the proposed location of the house and other planned or existing structures; the approximate distance of the house from the property lines; and the location of the driveway. If a site plan or other drawing of the proposed/ existing structures exist, you may substitute a copy in lieu of the drawing. It is not necessary that this drawing be to scale.

For Office Use Only:  
Address Assigned: \_\_\_\_\_ Date: \_\_\_\_\_